

2014 Asbury Hall Catering Room Rental Kit

Accommodations and Amenities of Asbury Hall

Stopping the wrecking ball is only the first part of saving an historic building. In the case of the Asbury-Delaware Church, Righteous Babe Records donated millions of dollars to preserve the building and make the physical transformation from church to arts center and offices. But that was just the beginning. It costs hundreds of thousands of dollars to keep the sanctuary space open and available to the public. Heating bills, electric bills, cleaning bills, physical maintenance and repairs, staffing, and so many other costs add up and must be off-set by operating revenue from hall rentals. Your rental fees go directly toward ensuring that this building never again finds itself on the chopping block, but continues on as a shining example of how historic preservation works in Buffalo.

Capacity & Layout: Asbury Hall has a usable area of approximately 3,800 square feet, tailored to meet your specifications. Let us know your event type and the number of guests you are expecting so we can create an appropriate floor plan for you. Please note that due to the intricacies of Asbury Hall, there are distinct ways to set up the space in order to create the best experience for you.

Amenities:

- ❖ Complete handicapped accessibility
- ❖ Accommodates up to 250 guests for a wedding and 300 guests for a non wedding
- ❖ A Wi-Fi network
- ❖ Two dressing rooms with access to showers
- ❖ Parking lot with 40 spaces
- ❖ Chairs, Tables, Linen & China are included
- ❖ Lounge Bar which can be used for an late night after hours following your function

Restrooms: In addition to our handicapped accessible public restrooms on the first floor, there are more extensive facilities that can service large parties downstairs in the lounge.

NOTES: For your event, you may decorate Asbury Hall to enhance the experience. However, we cannot allow smoke, haze effects, glitter or confetti. Candles are acceptable as long as they are contained in a holder. Please note it is your responsibility to remove all decorations directly after the event. You are responsible for any damage your guests or vendors cause to the building. If you have any questions please feel free to ask. We are not responsible for any items left over from your event that are not taken with you by the end of your event.

Sound System: Asbury Hall boasts a state-of-the-art sound system guaranteed to provide top quality sound for any type of event. The system provides ideal clarity for smaller spoken word and acoustic events without compromising the quality necessary for concerts and larger events. To ensure the best quality sound for your guests we do not allow outside speakers to be brought into the building.

Event Rack (for DJs, CDs, iPods): INCLUDED IN HALL RENTAL

Full Sound System with sound technician (required for live music): \$500

Parking at Babeville

Evening and Weekend Events at Babeville are allowed full access to around 40 spaces in parking lot at no additional charge. Should additional parking be needed, there is abundant street parking available on Delaware Avenue, Elmwood Avenue and Franklin Street, which is free of charge after 5pm and on weekends.

Please note that Hallwalls Contemporary Arts Center is open on weekends and employees are permitted to use the lot as well.

Daytime Events-Babeville parking lot is closed to the public for event parking from 8am until 5pm, Monday through Friday. Limited parking in the lot is available for event coordinators and must be arranged with Austin Scaccia. Please make sure to notify your guests of this issue to avoid being ticketed. Street parking is available on Delaware Avenue, Elmwood Avenue and Franklin Street, all of which are within one block of Babeville.

2014 OFF SEASON ROOM RENTAL RATES

January 1st thru May 31st, November & December

Room Rental

Sunday-Friday \$600.00 (minimum spent on food and beverage \$4,000)

Saturday \$1,000.00 (minimum spent on food and beverage \$6,000)

2014 ON SEASON ROOM RENTAL RATES

June 1st thru October 31st

Room Rental

Sunday-Thursday \$ 600.00 (minimum spent on food and beverage \$4,000)

Friday \$ 1,000.00 (minimum spent on food and beverage \$4,000)

Saturday \$2,800.00 (minimum spent on food and beverage \$9,000)

2015 JANUARY/FEBRUARY

Room Rental

Sunday-Friday \$600.00 (\$200 if \$6,000 catering balance is met)

Saturday \$1,000.00

NOTES:

- **Your bar must be coordinated to end at the same time as your music.**
- **New Year's Eve will be priced as the Saturday On Season Room Rate.**
- **Live music will require an additional charge for use of the full sound system.**
- **Weekday Day Time Events (8am-3pm)- please call for special pricing.**

Booking Asbury Hall: We do not hold dates for Asbury Hall. To check current availability, please contact Austin Scaccia at 716-228-2851. In order to book Asbury Hall for an event, you must return a signed, original contract along with 50% of the final cost as a deposit. The final payment will be due three business days prior to the event. Room rental rates are locked in one year from the date of your event and are not allowed to increase more than 20%. **Please note that a date is not booked until a signed contract and deposit are received and should not be advertised or publicly announced until confirmation of receipt is made.**

Room Rental Deposits are non-refundable.

